

## Human Resources Screening Questions

Does your institution have any **part-time** staff?

If you answer **Yes** to this question, you will be provided the screens to report part-time staff in the **Employees by Assigned Position (EAP)** and **Fall Staff** sections.

Yes

**Part A - Employees by Assigned Position - Full-time staff**

**Number of full-time staff by faculty status and primary function/occupational activity**

**As of November 1, 2007**

Primary function/ occupational activity (mutually exclusive categories)	Faculty status				Total
	Tenured	On tenure track	Not on tenure track/ no tenure system	Without faculty status	
<u>Primarily instruction</u>	220	91	179		490
<u>Instruction/research/public service</u>	2				

**Part B - Employees by Assigned Position - Part-time staff**

Number of part-time staff by faculty status and primary function/occupational activity

**As of November 1, 2007**

**Faculty status**

Primary function/  
occupational activity  
(mutually exclusive categories)

Without  
faculty  
status    Total

**Part C - Employees by Assigned Position - Total number of staff****Total number of staff by employment status and primary function/occupational activity****(Excludes graduate assistants)****As of November 1, 2007**

Primary function/occupational activity	Full-time	Full-time py	Part-time	Part-time py	Total
<u>Primarily instruction</u>	490	<b>480</b>	444	<b>537</b>	934
<u>Instruction/research/public service</u>	14	<b>19</b>	30	<b>16</b>	44
Primarily instruction + Instruction/research/public service	504	<b>499</b>	474	<b>553</b>	978
<u>Primarily research</u>	36	<b>31</b>	23	<b>22</b>	59
<u>Primarily public service</u>	26	<b>26</b>	52	<b>34</b>	78
Primarily instruction + Instruction/research/public service + Primarily research + Primarily public service	566	<b>556</b>	549	<b>609</b>	1,115
<u>Executive/administrative/managerial</u>	157	<b>144</b>	7	<b>6</b>	164
<u>Other</u>					





**Part D - Salaries - Full-time instructional staff on 11/12-month contracts/teaching periods - Faculty status**

\*\*\*\* Applicable to 4-year degree-granting institutions only \*\*\*\*

Number of full-time instructional staff on 11/12-month contracts/teaching periods by faculty status, gender, and academic rank

As of November 1, 2007

Gender and academic rank	Faculty status				Total from Part D (Headcount screen)
	Tenured	On tenure track	Not on tenure track/ no tenure system	Without faculty status	
<b>Men</b>					
Professors	15		6		21
Associate Professors	16				

Institution: University of Missouri-St Louis (178420)

User ID: 29C0011

**Part E - Salaries - Full-time instructional staff on 9/10-month contracts/teaching periods - Salary outlays****Salaries of full-time instructional staff on 9/10-month contracts/teaching periods by gender and academic rank**

<b>As of November 1, 2007</b>				
Gender and academic rank	Number	Salary outlays	Average salary	Prior year Average salary
<b>Men</b>				
Professors	70	6,508,169	92,974	<b>94,501</b>
Associate professors	64	4,306,608	67,291	<b>67,639</b>
Assistant professors	50	2,957,602	59,152	<b>58,376</b>
Instructors	1	64,064	64,064	<b>63,602</b>
Lecturers	18	704,566	39,143	<b>39,969</b>
No academic rank	1	23,400	23,400	<b>0</b>
<b>Total men</b>	<b>204</b>	<b>14,564,409</b>		
<b>Women</b>				
Professors	23	1,858,497	80,804	<b>79,891</b>
Associate professors	60	3,500,118	58,335	<b>60,380</b>
Assistant professors	82	4,452,360	54,297	<b>56,842</b>
Instructors				<b>49,904</b>
Lecturers	29	1,138,688	39,265	<b>39,015</b>
No academic rank	1	34,990	34,990	<b>33,971</b>
<b>Total women</b>	<b>195</b>	<b>10,984,653</b>		
<b>Total (men + women)</b>	<b>399</b>	<b>25,549,062</b>		



**Part E - Salaries - Full-time instructional staff on 11/12-month contracts/teaching periods - Salary outlays**

**Salaries of full-time instructional staff on 11/12-month contracts/teaching periods by gender and academic rank**

**Part F - Salaries - Full-time instructional staff on 9/10-month contracts/teaching periods - Fringe benefits**

**Fringe benefits of full-time instructional staff on 9/10-month contracts/teaching periods**



**As of November 1, 2007**

Fringe benefits	Number covered	Expenditures
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**Part F - Salaries - Full-time instructional staff on 11/12-month contracts/teaching periods - Fringe benefits**

**Fringe benefits of full-time instructional staff on 11/12-month contracts/teaching periods**

**As of November 1, 2007**

Fringe benefits	Number covered	Expenditures	Average expenditures	Prior year Average expenditures
<u>Retirement plans (other than Social Security) - Vested within 5-years</u>	<input type="text"/>	<input type="text"/>		
Retirement plans (other than Social Security) - Vested after 5-years	102	801,724	7,860	<b>7,189</b>
Medical/dental plans	88	519,842	5,907	<b>5,388</b>
Group life insurance	102	8,394	 82	<b>58</b>
<u>Other insurance benefits (cafeteria plan, etc.)</u>	<input type="text"/>	<input type="text"/>		
Guaranteed disability income protection	102	24,174	 237	<b>342</b>
Tuition plan (dependents only)				
Unrestricted	<input type="text"/>	<input type="text"/>		
Restricted	<input type="text"/>	<input type="text"/>		

Institution: University of Missouri-St Louis (178420

**Part G - Fall Staff - Full-time instruction**

Number of full-time staff with faculty status who are  
research, and/or public service by academic rank, g

As of No

Gender and race/ethnicity	Professors	Associate professors
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**Men**

Nonresident Alien

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**Part G - Fall Staff - Full-time instruction/**

**Part G - Fall Staff - Full-time instruction/research/public service staff - Not on tenure track/no tenure system**

Number of full-time staff with faculty status who are Not on tenure track and whose primary responsibility is instruction, research, and/or public service OR number of full-time staff whose primary responsibility is instruction, research, and/or public service and who work at an institution with No tenure system by academic rank, gender, and race/ethnicity

**As of November 1, 2007**

Gender and race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	No academic rank	Total
<b>Men</b>							
Nonresident Alien	0	0	2	0	2	8	12
Black, non-Hispanic	1						

**Part G - Fall Staff - Full-time instruction/research/public service staff - Without faculty status**

**Number of full-time staff Without faculty status whose primary responsibility is instruction, research, and/or public service by gender and race/ethnicity**

**As of November 1, 2007**

Gender and race/ethnicity

Total

**Men**

Nonresident Alien

Black, non-Hispanic

American Indian/Alaska Native

Asian/Pacific Islander

Hispanic

White, non-Hispanic

Race/ethnicity

**Part G - Fall Staff - Full-time instruction/research/public service staff - Totals****Total number of full-time staff whose primary responsibility is instruction, research, and/or public service by gender and race/ethnicity****As of November 1, 2007**

	Total men	Total women	Total (men+women)
<u>Nonresident Alien</u>	24	15	39
<u>Black, non-Hispanic</u>	15	22	37
<u>American Indian/Alaska Native</u>	1	2	3
<u>Asian/Pacific Islander</u>	26	10	36
<u>Hispanic</u>	5	4	9
<u>White, non-Hispanic</u>	222	208	430



**Part H - Fall Staff - Full-time instruction/research/public service staff by contract length/teaching period - Headcount**

**Number of full-time staff whose primary responsibility is instruction, research, and/or public service by contract length/teaching period, gender, and race/ethnicity**

**(Include all staff from these functions, including those with and without faculty status.)**

**As of November 1, 2007**

Gender and race/ethnicity	Less-than-9-month	9/10-month	11/12-month	Total	Total from Part G
<b>Men</b>					
<u>Nonresident Alien</u>	0	11	13	24	24
<u>Black, non</u>					

**Part H - Fall Staff - Full-time instruction/research/public service staff on 9/10-month contracts/teaching periods - Salary class intervals**

**Number of full-time staff on 9/10-month contracts/teaching periods whose primary responsibility is instruction,**



**Part I - Fall Staff - Full-time executive/administrative/managerial staff - Salary class intervals**

**Number of full-time executive/administrative/managerial staff by salary class intervals, gender, and race/ethnicity**

**As of November 1, 2007**

Gender and race/ethnicity	Below \$30,000	30,000-39,999	40,000-49,999	50,000-64,999	65,000-79,999	80,000-99,999	100,000 and above	Total
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**Men**

Nonresident Alien





**Part I - Fall Staff - Full-time technical and paraprofessional staff - Salary class intervals**

**Number of full-time technical and paraprofessional staff by salary class intervals, gender, and race/ethnicity**

**As of November 1, 2007**

Gender and race/ethnicity	Below \$20,000	20,000-29,999	30,000-39,999	40,000-49,999	50,000 and above	Total
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**Men**

**Part I - Fall Staff - Full-time clerical and secretarial staff- Salary class intervals**

**Number of full-time clerical and**





**Part I - Fall Staff - Full-time service/ma**

**Part I - Fall Staff - Full-time staff (excluding instruction/research/public service staff)  
- Totals**

**Total number of full-time staff by primary function/occupational activity, gender, and race/ethnicity**

**As of November 1, 2007**

Gender and race/ethnicity	<u>Executive/ administrative/ managerial</u>	<u>Other professionals (support/service)</u>	<u>Technical and paraprofessionals</u>	<u>Clerical and secretarial</u>	<u>Skilled crafts</u>	<u>Service/ Maintenance</u>	Total
<b>Men</b>							
<u>Nonresident alien</u>	1	1	0	1	0	1	4
<u>Black, non-Hispanic</u>	7	17	3	4	9	44	84
<u>American Indian/Alaska Native</u>	0	0	1	0	2	0	3
<u>Asian/Pacific Islander</u>	1	4	2	1	0	0	8
<u>Hispanic</u>	1	3	0	1	1	2	8
<u>White, non-Hispanic</u>	63	90	22	17	43	33	268
<u>Race/ethnicity unknown</u>	0	1	0	2	0	0	3
<b>Total men</b>	<b>73</b>	<b>116</b>	<b>28</b>	<b>26</b>	<b>55</b>	<b>80</b>	<b>378</b>
<b>Women</b>							
<u>Nonresident alien</u>	0	4	0	0	0	0	4
<u>Black, non-Hispanic</u>	18	50	7	80	1	24	180
<u>American Indian/Alaska</u>							



**Part J - Fall Staff - Part-time non-professional staff**

Number of part-time staff by primary function/occupational activity, gender, and race/ethnicity

**As of November 1, 2007**

Gender and race/ethnicity	<u>Technical and paraprofessionals</u>	<u>Clerical and secretarial</u>	<u>Skilled crafts</u>	<u>Service/ Maintenance</u>
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**Men**

**Part J - Fall Staff - Graduate assistants and part-time staff totals**

**Number of part-time staff by primary function/occupational activity, gender, and race/ethnicity**

**As of November 1, 2007**

Gender and race/ethnicity	Subtotal	<u>Graduate assistants</u>	Part-time total
<b>Men</b>			
<u>Nonresident Alien</u>	12	50	62
<u>Black, non-Hispanic</u>	37	8	45
<u>American Indian/Alaska Native</u>	2	1	3
<u>Asian/Pacific Islander</u>	15	4	19
<u>Hispanic</u>	5	1	6
<u>White, non-Hispanic</u>	265	72	337
<u>Race/ethnicity unknown</u>	1	0	1
<b>Total men</b>	337	136	473
<b>Women</b>			
<u>Nonresident Alien</u>	10	63	73
<u>Black, non-Hispanic</u>	79	15	94
<u>American Indian/ Alaska Native</u>	1	0	1
<u>Asian/Pacific Islander</u>	12	8	20
<u>Hispanic</u>	9	2	11
<u>White, non-Hispanic</u>	356	129	485
<u>Race/ethnicity unknown</u>	1	0	1
<b>Total women</b>	468	217	685
<b>Total (men+women)</b>	805	353	1,158
Total from EAP		353	

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**Part K - Fall Staff - Total number of staff**

**Total number of staff by employment status, gender, and race/ethnicity**

**As of November 1, 2007**

Gender and race/ethnicity	Full-time men	Full-time women	Part-time men	Part-time women	Total men	Total women
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Nonresident alien



**Part L - Fall Staff - New hires - Full-time staff by position**

**Number of full-time permanent new hires by primary function/occupational activity, gender, and race/ethnicity**

**(Hired full time between July 1 and October 31, 2007 and  
still on payroll of the institution as of November 1, 2007)**

Executive/

Gender and  
race/ethnicity



**Part L - Fall Staff - New hires - Totals**

**Total number of full-time permanent new hires by gender and race/ethnicity**

**(Hired full time between July 1 and October 31, 2007 and  
still on payroll of the institution as of November 1, 2007)**

Total men

Total women

Total (men+women)



**Explanation Report**

Number	Source	Location	Description	Severity	Accepted
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**Screen: Part Time**

1	Row 16 Column 3	Upload File	The number entered, 0, has an expected range of between 1 and 30. Please explain this difference.	Explanation	Yes
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Reason: There are no part-time on-tenured track faculty to report this year.

**Screen: Headcount**

2	Row 25 Upload
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by 35%.

**Screen: Faculty Status 11/12 mo**

8	Row 37 Column 3	Upload File	The number entered, 14, has an expected range of between 15 and 27. Please explain this difference.	Explanation	Yes
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Reason: Some women 11/12 month contract faculty moved to a 9-month status.

**Global Edits**

9		Perform Edits	The total number of employees in EAP for part-time primarily public service entered, 52, has an expected range of between 24 and 44. Please explain this difference.	Explanation	Yes
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Reason: Education Dept. hired an addition of 21 more tutors.



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